**Pastelle POA, Inc. / The Oaks**

 **Board of Directors Meeting Minutes**

 **October 28, 2014 6:30 PM**

 **Community Pool**

1. **Determination of Quorum:**

 Brandon Woodward, President, present Steve Marcketta, Treasurer, present

 Jason Metzger, Vice President, present JP Fougeron, Director, present

 , Secretary John Kantor, Director, present

 Also present was Dennis Armstrong from Coastal Management.

1. **Call to Order:**

The meeting was called to order by Brandon Woodward at 6:30 PM.

1. **Approval of Minutes:**

**A motion was made by Brandon Woodward to approve the minutes from the August 26, 2014 meeting as presented, the motion was seconded by John Kantor. The motion carried unanimously.**

1. **Financials**
2. Steve Marcketta gave the financial report, the Association is in good financial position, $83,000.00 ending balance, $96,000.00 cash in the bank. Finance committee’s goal is to reduce the assessment and place money in reserves. Motion by Steve Marketta to move $40,000.00 to reserves and carry $53,000 over to 2015 budget.There was no second to the motion, the Board of Directors (BoD) tabled this action to the November meeting. Brandon Woodward requested that Kevin Payne from Proctor, Crook and Crowder be contacted for his recommendation. **Motion by Jason, seconded by Brandon to accept the financial report.**
3. Steve Marcketta next reported on delinquencies.

5896 Crooked Oak: The BoD wants to proceed with Post-judgment collection efforts.

7787 Heritage Blvd: The BoD wishes to proceed with action against the prior owner for the balance due.

1. **Open Members Comments:**

6087 Crooked Oak McLaughlin Wants Heritage Ridge gate left open for guest and vendor entry

6087 Crooked Oak McLaughlin Same as above

7583 Forest Oak Kronenberg Would like poinsettias for holiday decorations

6063 Crooked Oak Yannucci

6020 Turn Leaf Lundstrom ParkBeautification,Comcast contract

1. **Managers’ Report:**
2. ACC spreadsheet, violations, and approved sales/leases were included in the report.
3. **Committee Reports:**
4. Finance Committee: Information was included in the Treasurers Report
5. Landscape Committee: JP Fougeron presented the report. ValleyCrest will defer the December shrub trimming to catch up on trimming in other areas. Sampson Tree Service will be trimming Oak trees the week of November 17th.
6. Social Committee: Community wide garage sale is coming up this Saturday
7. Architectural Review: Included in Management Report.
8. **Unfinished Business:**
9. Pool Rules: Steve Marcketta presented the proposed pool rules as adopted at the recent workshop, there was no discussion**. Motion by Steve Marcketta, seconded by JP Fougeron to approve the Pool Rules as submitted. Motion carried 3-1 with Brandon Woodward dissenting.**
10. Architectural Review Committee (ACC) Rules: JP Fougeron began the presentations with additional comments by Phil Rossow and Mandy McLaughlin members of the ACC. There was discussion of the proposed rules, Suzie Butler from Coastal Management offered her thoughts on several of the proposed rules. **Motion by Brandon Woodward, seconded by JP Fougeron to approve he ACC rules as presented with the change to the language regarding clotheslines to conform to State Statutes. The motion carried unanimously.**
11. Holiday Lighting**: Motion by Brandon Woodward**, **seconded by John Kantor to instruct the Association’s Attorney to advise Holiday Lighting Designs, Inc. that the Association would not be using them for the 2014 Christmas season. The motion carried unanimously.**
12. Florida Public Utilities Invoice: Current amount outstanding is $4,489.72. **Motion by Brandon Woodward, seconded by Steve Marcketta to approve the final invoice amount. The motion failed 2-2 with JP Fougeron and John Kantor dissenting.** Management was instructed to find the letter requesting the tank be removed and send it to the BoD.
13. Trash Cans: Management was asked to find a source for the selected trash cans locally to avoid shipping costs.
14. Bartlett Brothers: Management was directed to obtain a quote from Xtreme gate for the same quarterly maintenance services currently being provided by Bartlett Brothers.
15. **New Business:**

There was no new business.

1. **Adjournment:**

**A motion was made by Brandon Woodward to adjourn the meeting. The motion was seconded by JP Fougeron. The motion was approved unanimously. Meeting adjourned at 7:48 pm.**

Respectfully Submitted,

Dennis Armstrong LCAM

For and on behalf of the Board of Directors